\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Date)

# HOME GUARANTY CORPORATION

4th Floor, Jade Building

335 Sen. Gil Puyat Avenue

Makati City

Attention : **MS. MELINDA M. ADRIANO**

 Vice President

Guaranty Group

Gentlemen:

Pursuant to the Contract of Guaranty executed by and between Home Guaranty Corporation (HGC) and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ regarding our PhP \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Retail Guaranty Line, we would like to enroll/renew for guaranty coverage our retail accounts amounting to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (PhP \_\_\_\_\_\_\_\_\_\_).

In this regard, we have attached the following requirements:

1. Batch List of Accounts
2. Bank/Check No. \_\_\_\_\_\_\_\_\_ amounting to PhP \_\_\_\_\_\_\_\_\_\_\_ in favor of HGC representing guaranty premium.

We warrant that we have complied with all the requirements under Articles V and VIII of the Contract of Guaranty.

We trust you will find these in order and we look forward to receiving the corresponding Certificate of Guaranty.

Thank you.

Very truly yours,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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