



**HOME GUARANTY CORPORATION**  
**ANNUAL PROCUREMENT PLAN**  
**CY 2016**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.	<b>GOODS AND SERVICES</b>											
1	Corporate Giveaways for CY 2016	Corporate Planning Dept.	Public Bidding	Aug, 2016	Aug, 2016	Sept, 2016	Sept, 2016	COB	1,321,030.58	1,321,030.58		
2	Drinking Water Provider	Administrative Dept	Small Value Procurement	June, 2016	June, 2016	July, 2016	July, 2016	COB	273,240.00	273,240.00		
3	Catering Services for HGC Officials and Employees General Assembly	Corporate Planning Dept.	Small Value Procurement	Jan., 2016	Jan., 2016	Jan., 2016	Jan., 2016	COB	240,000.00	240,000.00		
4	ISO/IEC 27001 Compliant Unified Management Platform Software License	Management Services Dept	Small Value Procurement	Jan., 2016	Jan., 2016	Jan., 2016	Jan., 2016	COB	499,000.00	499,000.00		
5	Certification Body for ISO 9001:2015 and IEC 27001 for HGC's Core Services	Management Services Dept	Small Value Procurement	Feb., 2016	Feb., 2016	Feb., 2016	Feb., 2016	COB	450,000.00	450,000.00		
6	Venue for 2016 HGC's Corporate Summer Teambuilding	Corporate Planning Dept.	Negotiated Procurement			May, 2016	May, 2016	COB	630,763.00	630,763.00		
7	Transportation for 2016 HGC's Corporate Summer Teambuilding	Corporate Planning Dept.	Small Value Procurement			May, 2016	May, 2016	COB	148,000.00	148,000.00		
8	Procurement of Petroleum, Oil and Lubricant requirements for HGC's motor vehicles	Administrative Dept	Public Bidding	Oct., 2016	Oct., 2016	Nov., 2016	Dec., 2016	COB	3,900,000.00	3,900,000.00		
9	Engagement of two (2) licensed appraisers for Smokey Mountain Garbage and Manila Harbour Centre Lots	Accounts Management Dept	Small Value Procurement	March, 2016	April, 2016	April, 2016	April, 2016	COB	200,000.00	200,000.00		
10	Engagement of licensed appraisers for Rancho Imperial, Rosmont Heights, Southmeadows and Central Plains Projects	Accounts Management Dept	Small Value Procurement	Aug, 2016	Aug, 2016	Sept, 2016	Sept, 2016	COB	497,000.00	497,000.00		
11	Common Use Supplies and Equipment	Administrative Dept	Negotiated Procurement	Quarterly purchase at Procurement Service				COB	3,510,211.09	3,510,211.09		
12	DSLR Camera and Accessories	Corporate Planning Dept.	Small Value Procurement	Aug., 2016	Aug., 2016	Sept., 2016	Sept., 2016	COB	324,600.00		324,600.00	
13	Laptop for Photo/Video Editing	Corporate Planning Dept.	Small Value Procurement	Aug., 2016	Aug., 2016	Sept., 2016	Sept., 2016	COB	89,995.00		89,995.00	
14	Clinical Equipment	Human Resources Dept.	Small Value Procurement	July 2016	July 2016	Aug., 2016	Aug., 2016	COB	97,960.00		97,960.00	
15	LCD Queing Number Machine	Treasury Department	Small Value Procurement	Aug., 2016	Aug., 2016	Sept., 2016	Sept., 2016	COB	100,000.00		100,000.00	
16	Various Office Equipment	Administrative Dept	Small Value Procurement	Aug., 2016	Aug., 2016	Aug., 2016	Aug., 2016	COB	377,300.00		377,300.00	
17	Filing Shelves/Steel Racks	Administrative Dept	Public Bidding	Aug., 2016	Aug., 2016	Sept., 2016	Oct., 2016	COB	1,737,600.00		1,737,600.00	
18	Various Furniture & Fixtures	Administrative Dept	Small Value Procurement	Oct., 2016	Oct., 2016	Oct., 2016	Oct., 2016	COB	475,000.00		475,000.00	



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	<b>Aircon/Generators</b>											
19	Supply and installation of three (3) Floor mounted Split type airconditioning unit	Administrative Dept	Small Value Procurement	Aug., 2016	Aug., 2016	Aug., 2016	Aug., 2016	COB	485,000.00		485,000.00	
20	Window/Split Type Aircon	Administrative Dept	Public Bidding	Aug., 2016	Sept., 2016	Sept., 2016	Oct., 2016	COB	1,500,000.00		1,500,000.00	
21	Compressors	Administrative Dept	Public Bidding	Aug., 2016	Sept., 2016	Sept., 2016	Oct., 2016	COB	2,000,000.00		2,000,000.00	
22	Generator (Approx. 200 KVA including ATS)	Administrative Dept	Public Bidding	Nov., 2016	Dec., 2016	Dec., 2016	Dec., 2016	COB	3,000,000.00		3,000,000.00	
23	Fire Safety Equipment	Administrative Dept	Public Bidding	Nov., 2016	Dec., 2016	Dec., 2016	Dec., 2016	COB	3,000,000.00		3,000,000.00	
	<b>Information System Technology</b>											
24	Software/Hardware											
	Graphic Software	Management Services Dept	Small Value Procurement	Sept., 2016	Sept., 2016	Oct., 2016	Oct., 2016	COB	250,000.00		250,000.00	
	Electronic Data Management Software	Management Services Dept	Small Value Procurement	Sept., 2016	Sept., 2016	Oct., 2016	Oct., 2016	COB	450,000.00		450,000.00	
25	System Security/Hardware/Software & Upgrade	Management Services Dept	Public Bidding	Oct. 2016	Oct. 2016	Oct. 2016	Oct. 2016	COB	880,000.00		880,000.00	
26	Upgrade/Renewal of Licenses	Management Services Dept	Agency to Agency	Oct. 2016	Oct. 2016	Oct. 2016	Oct. 2016	COB	4,000,000.00		4,000,000.00	DBM- Procurement Service
27	Desktop and Notebook Computers											
	Notebook	Management Services Dept	Public Bidding	June, 2016	June, 2016	July, 2016	July, 2016	COB	1,617,000.00		1,617,000.00	
	Desktop	Management Services Dept	Public Bidding	June, 2016	June, 2016	July, 2016	July, 2016	COB	7,250,000.00		7,250,000.00	
28	Network Switches WIFI and ePBX (IPPBX System)											
	Network Switches and Hubs	Management Services Dept	Small Value Procurement	Sept., 2016	Sept., 2016	Sept., 2016	Sept., 2016	COB	300,000.00		300,000.00	
	Wireless Switch	Management Services Dept	Small Value Procurement	Sept., 2016	Sept., 2016	Sept., 2016	Sept., 2016	COB	120,000.00		120,000.00	
29	Printers	Management Services Dept	Small Value Procurement	Aug., 2016	Aug., 2016	Aug., 2016	Aug., 2016	COB	250,000.00		250,000.00	
30	Offsite Backup & Disaster Recovery Facility	Management Services Dept	Public Bidding	July 2016	Aug., 2016	Aug., 2016	Sept., 2016	COB	1,000,000.00		1,000,000.00	
	<b>TOTAL</b>								<b>40,973,699.67</b>	<b>11,669,244.67</b>	<b>29,304,455.00</b>	




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B.	<b>CONSULTING SERVICES</b>											
1	Engagement of an Organizational Development Specialist/Consultant to provide assistance in institutionalizing SPMS in HGC	Corporate Planning Dept.	Small Value Procurement	Jan., 2016	Jan., 2016	Feb., 2016	March, 2016	COB	420,000.00	420,000.00		
2	Procurement of a Consultant to Conduct Job Leveling using the Compensation and Classification System Methodology	Human Resources Dept.	Public Bidding	April, 2016	May, 2016	June, 2016	June, 2016	COB	2,000,000.00	2,000,000.00		
3	Systems Development - AX System Enhancement	Management Services Dept	Public Bidding	July 2016	Aug., 2016	Oct., 2016	Nov., 2016	COB	5,475,000.00		5,475,000.00	
4	Baseline Competency	Human Resources Dept.	Agency to Agency			Aug., 2016	Aug., 2016	COB	2,000,000.00	2,000,000.00		Civil Service Commission
	<b>TOTAL</b>								<b>9,895,000.00</b>	<b>4,420,000.00</b>		
									<b>50,868,699.67</b>	<b>16,089,244.67</b>	<b>29,304,455.00</b>	

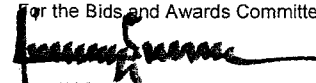
Submitted by:

  
**BERNADETTE T. ILAGAN**  
Member, BAC Secretariat

  
**ROSEMARIE N. PRINCIPLE**  
Head, BAC Secretariat

Recommending Approval:

for the Bids and Awards Committee

  
**JIMMY B. SARONA**  
Chairman, Bids and Awards Committee

Approved by:

  
**CORAZON S. CORFUZ**  
Officer In Charge