

HOME GUARANTY CORPORATION
Annual Procurement Plan
FOR CY 2014

	Description	Total		Mode of Procurement	Source of Fund	D i s t r i b u t i o n							
		Qty.	Cost			1st Qtr.		2nd Qtr.		3rd Qtr.		4th Qtr.	
						Qty.	Amt.	Qty.	Amt.	Qty.	Amt.	Qty.	Amt.
	Goods, Services and Consultancy												
1	Printing of Annual Report		880,000.00	Public Bidding	COB**						880,000.00		
2	Printing of Newsletter		120,000.00	Small Value Procurement	COB		120,000.00						
3	Rice Subsidy	1,680	4,704,000.00	Negotiated Procurement	COB	420	1,176,000.00	420	1,176,000.00	420	1,176,000.00	420	1,176,000.00
4	2014 Corporate Giveaways		1,650,000.00	Public Bidding	COB						1,650,000.00		
5	Drinking Water Provider		216,000.00	Small Value Procurement	COB		216,000.00						
6	Security Services Head Office		5,573,708.00	Public Bidding	COB				5,573,708.00				
7	Security Services (Asset Preservation)		5,000,000.00	Public Bidding	COB				5,000,000.00				
8	IT and Other Consultants		8,300,000.00	Public Bidding	COB						8,300,000.00		
9	Janitorial Services Head Office		5,795,712.00	Public Bidding	COB						5,795,712.00		
10	Actuarial Services		10,000,000.00	Public Bidding	COB						10,000,000.00		
11	Public Relations Campaign												
	Radio Ad Production 1*		56,000.00	Small Value Procurement	COB		56,000.00						
	Radio Ad Production 2		160,000.00	Small Value Procurement	COB		160,000.00						
	Radio Ad Placement 1*		448,000.00	Small Value Procurement	COB		448,000.00						
	Radio Ad Placement 2*		100,000.00	Small Value Procurement	COB		100,000.00						
	Wall Sticker*		231,600.00	Small Value Procurement	COB				231,600.00				
	LED Ad Production 1*		33,600.00	Small Value Procurement	COB		33,600.00						
	LED Ad Production 2		50,000.00	Small Value Procurement	COB						50,000.00		
	LED Ad Placement 1*		670,000.00	Direct Contracting	COB		670,000.00						
	LED Ad Placement 2		670,000.00	Direct Contracting	COB						670,000.00		
	Celebrity Endorser*		168,000.00	Small Value Procurement	COB		168,000.00						
	Printing HGC desk calendar*		174,000.00	Small Value Procurement	COB		174,000.00						
	Bus Ad Placement (Route 1)		700,000.00	Public Bidding	COB				700,000.00				
	FM radio ad placement 1		448,000.00	Small Value Procurement	COB				448,000.00				
	AM radio ad placement 2		448,000.00	Small Value Procurement	COB				448,000.00				
	Fixed (Wall) Advertisement		300,000.00	Small Value Procurement	COB				300,000.00				
	Website Review		45,000.00	Small Value Procurement	COB				45,000.00				
	Radio Program Sponsorship		1,000,000.00	Public Bidding	COB				1,000,000.00				
12	Electronic legal publications		75,000.00	Direct Contracting	COB		75,000.00						
13	Search Engine Marketing for B-B-B + B		60,000.00	Small Value Procurement	COB		60,000.00						
14	Maintenance of centralized aircon units and other mechanical equipment of Jade Building		1,000,000.00	Public Bidding	COB				1,000,000.00				
	Total		49,076,620.00				3,456,600.00		15,922,308.00		28,521,712.00		1,176,000.00
	Infrastructure and Civil Works												
1	Renovation of AMDG office		250,000.00	Small Value Procurement	COB				250,000.00				
2	Renovation of the Ground Floor		14,000,000.00	Public Bidding	COB				14,000,000.00				
	Total		14,250,000.00				-		14,250,000.00		-		-

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				Procurement		Qty.	Amt.	Qty.	Amt.	Qty.	Amt.	Qty.	Amt.
	Capital Outlay												
1	Leasehold Improvement		4,360,379.00	Public Bidding	COB								4,360,379.00
2	Roll up Door		200,000.00	Small Value Procurement	COB								200,000.00
	Office Equipment/Appliances												
3	Fire Safety Equipment (Sprinkler, Fire alarm, annunciator, smoke detector, emergency lights, fire extinguishers)		7,000,000.00	Public Bidding	COB					7,000,000.00			
4	Financial Calculator	10	61,292.00	Small Value Procurement	COB					10	61,292.00		
5	Bind-o-Matic/Combo Binding Machine	1	50,000.00	Small Value Procurement	COB					1	50,000.00		
6	Paper Shredder	2	53,000.00	Small Value Procurement	COB			2	53,000.00				
7	Bar Coding Machine	4	82,500.00	Small Value Procurement	COB			4	82,500.00				
8	Fax Machine	7	70,000.00	Small Value Procurement	COB					7	70,000.00		
9	Microwave	10	71,000.00	Small Value Procurement	COB					10	71,000.00		
10	Refrigerator	6	90,000.00	Small Value Procurement	COB					6	90,000.00		
11	Colored TV	5	155,000.00	Small Value Procurement	COB					5	155,000.00		
12	Digital Recorder//IC Recorder	9	148,000.00	Small Value Procurement	COB					9	148,000.00		
13	Scanner		230,000.00	Small Value Procurement	COB				230,000.00				
	Furniture and Fixtures												
14	Steel Cabinets/Racks		381,421.00	Small Value Procurement	COB		381,421.00						
15	Sala sets		100,000.00	Small Value Procurement	COB				100,000.00				
16	Tables and chairs		221,500.00	Small Value Procurement	COB				221,500.00				
17	Service Vehicles	3	3,000,000.00	Public Bidding	COB							3	3,000,000.00
	Telecommunication												
18	Conference & Discussion System		1,900,000.00	Public Bidding	COB								1,900,000.00
	Cabinets												
19	Filing Cabinet - Steel with Safe		54,000.00	Small Value Procurement	COB		54,000.00						
	Camera and Spare Parts												
20	Professional Video Recorder/Accessories		471,000.00	Small Value Procurement	COB						471,000.00		
21	Digital Camera/Camera Accessories		853,900.00	Public Bidding	COB						853,900.00		
22	Projector Screen		70,000.00	Small Value Procurement	COB						70,000.00		
	Aircon/Generators												
23	Window/Split Type Aircon	10	334,585.00	Small Value Procurement	COB							10	334,585.00
24	Compressor (Grnd, 4th and 5th floors)	4	2,000,000.00	Public Bidding	COB							4	2,000,000.00
25	Aircon Package Type	4	600,000.00	Public Bidding	COB							4	600,000.00
26	Generator (Approx. 200 KVA including installation)	1	2,500,000.00	Public Bidding	COB							1	2,500,000.00
27	Repair/rewiring of centralized ACU	6	750,000.00	Public Bidding	COB					6	750,000.00		
	Total		25,807,577.00				435,421.00		687,000.00		9,790,192.00		14,894,964.00

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				Procurement		Qty.	Amt.	Qty.	Amt.	Qty.	Amt.	Qty.	Amt.
	Information System Technology												
1	Software/Hardware		5,566,714.00	Public Bidding	COB				1,855,571.33		1,855,571.33		1,855,571.34
2	Storage/Back up Facilities Software		4,996,500.00	Public Bidding	COB				4,996,500.00				
3	Systems Development		9,000,000.00	Public Bidding	COB						9,000,000.00		
4	Upgrade/Renewal of Licenses		10,000,000.00	Public Bidding	COB								10,000,000.00
5	Desktop and Notebook Computers		7,200,000.00	Public Bidding	COB				7,200,000.00				
6	Network Switches WIFI and ePBX		3,500,000.00	Public Bidding	COB								3,500,000.00
7	Tons Tower Aircon		283,450.00	Small Value Procurement	COB								283,450.00
8	Printers		1,500,000.00	Public Bidding	COB				1,500,000.00				
9	Multimedia		2,200,000.00	Public Bidding	COB						2,200,000.00		
10	Computer and Server Peripherals		2,000,000.00	Small Value Procurement	COB		500,000.00		500,000.00		500,000.00		500,000.00
	Total		46,246,664.00				500,000.00		16,052,071.33		13,555,571.33		16,139,021.34
	Grand Totals		135,380,861.00				4,392,021.00		46,911,379.33		51,867,475.33		32,209,985.34

Prepared by:

Certified by:

Approved by:

ROSEMARIE N. PRINCIPE

Head, BAC Secretariat

*Disbursement obligated in CY 2013 & chargeable against
the approved COB for CY 2013

**Corporate Operating Budget (COB)

CORAZON G. CORPUZ

Vice-Chair, BAC/

Acting Executive Vice President/
and Vice President Corporate Services Group

ATTY. MANUEL R. SANCHEZ

President